University Information Technology Committee Minutes

Monday, 03-27-2023

9:30 a.m.

Join Zoom Meeting: **https://ufl.zoom.us/my/cacim/**

Present: Ray Issa, Charley Widmer, Mark McCallister, Megan Leroy, Juan Claudio Nino, Rafael Munoz-Carpena, PJ Brucat, Randell Doty, Caleb Huo, Herbert Lowe, Nico Cellinese, Ryan Yang, Alyssa Tavormina, Frank Bova and Aitor Gallastegui.

1. Call to order & Introductions – Raymond Issa, Chair, University Information Technology Committee
    *   The meeting was called to order at 9:32 a.m. by Raymond Issa, Chair, University Information Technology Committee

2. Approval of 27 February 2023 Minutes
    *   A motion was made by Juan Claudio Nino and seconded by PJ Brucat to approve the minutes. The minutes were unanimously approved.

3. Ana Perez-Olave, Associate of Digital Marketing, UF Strategic Communications & Marketing
    *   UF Website Redesign Project
        o Started in June, 2021
        o Creation of templated that meet accessibility standards
        o Creation of flexible, modular templates that would fit three Tiers
        o Tier 1: Main Ufl.edu website; Tier 2: Colleges and VP Units; Tier 3, Centers Depts Institutes and others
        o Applicability – anyone that can modify website
        o Monthly .edu Steering Committee meetings – different reps from across UF
        o Tiers 2 and 3-end of Summer 2023 timeline
        o T4 and WPMS trainings available, developer docs will be provided via GitLab
        o Form of delivery: HTML, T4 Templates, WordPress environment shell
        o An example of a Tier 3 website was presented
        o Mobile sizing of UF webpages is optimized for the smaller size
        o Can mobile view be the same as the desktop webpage? Yes. The design should use the same fonts, UF graphics, etc.
        o UF Bridge – independent, can be modified to new templates if desired by UFHealth
        o Can the mobile version include the options of ordering searches by date, etc.
        o Can keywords from departments, centers, etc. be prioritized in UF searches. Make title page on website have keyword is one solution.

- o Templates will be provided with no analytics. How can templates be optimized for webpages that have different content presentations? Hopefully, users have their own Google analytics. Support from the UF Strategic Communications group will help to address these issues.
- o Accessibility features? Disability policy is satisfied. QA has been performed as well to address this issue.

4. Election of 2023-4 University Information Technology Committee Chair
   - UF IT Committee Chair Nominations – Raymond Issa nominated by Frank Bova, second by PJ Brucat. No other nominations were made. Approval was by unanimous consent.

5. Administrative Liaison Report – Mark McCallister, Director of Academic Technology
   - Committee will be meeting to prioritize funding applications for technology.
   - April 11th Workshop – CITT – Latest on ChatGPT use in teaching.

6. Other Business
   - None

7. Adjournment
   - The meeting adjourned at 10:29 a.m.

Minutes Submitted by University Information Technology Committee Member Charles Widmer.